



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 3/10.1 – AP041/12 (ATM)

21 March 2012

Subject: The Twenty-Second Meeting of the ATM/AIS/SAR
Sub-Group (ATM/AIS/SAR/SG/22) of APANPIRG
(Bangkok, Thailand, 25 – 29 June 2012)

Action required: To reply before **05 June 2012**

Sir/Madam,

I have the honour to invite your Administration to arrange for attendance by your designated experts at the Twenty-Second Meeting of the Air Traffic Management/Aeronautical Information Services/Search and Rescue Sub-Group (ATM/AIS/SAR/SG/22) of APANPIRG, to be held at the ICAO Asia and Pacific Regional Office in Bangkok, Thailand, from 25 to 29 June 2012. The designated experts may be accompanied by adviser(s), as appropriate.

To facilitate preparation for this meeting, delegates are invited to fully review the meeting reports of the ATM/AIS/SAR/SG/21 Meeting (Bangkok, Thailand, 27 June – 01 July 2011) and APANPIRG/22 Meeting (Bangkok, Thailand, 5 – 9 September 2011), which are available on the ICAO Asia/Pacific Regional Office website at <http://www.bangkok.icao.int> under the “Meetings” menu. In particular, I would draw your attention to the list of APANPIRG Conclusions and Decisions – Action Plan (Attachment 3 to the APANPIRG/22 Report).

Enclosed herewith are the Provisional Agenda (**Attachment A**), Registration Form (**Attachment B**) and the Meeting Bulletin (**Attachment C**). Any comment concerning the proposed agenda should be forwarded as soon as possible.


It would be highly appreciated, wherever possible, that any working/information papers (WPs/IPs) for consideration by the meeting reach the Asia/Pacific Regional Office no later than 10 working days prior to the meeting date, preferably as an “MS Word” attachment via email to icao_apac@bangkok.icao.int, for uploading to www.bangkok.icao.int.

/2

In order for the Regional Office to progress meeting arrangements, please confirm prior to **05 June 2012** that your Administration plans to send a representative to attend the meeting. Kindly provide names, positions and addresses of all attendees using the attached Registration Form.

Participants are advised that the Regional Office is moving towards a 'paperless' meeting environment by the increasing use of electronic media for the distribution of meeting materials. In this context, delegates should obtain copies of meeting materials from the website of the Asia/Pacific Regional office at <http://www.bangkok.icao.int/> prior to the commencement of the meeting.

Accept, Sir/Madam, the assurances of my highest consideration.



Mokhtar A. Awan
Regional Director

Attachments:

- A — Provisional Agenda
- B — Registration Form
- C — Meeting Bulletin

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE**

**THE TWENTY-SECOND MEETING OF THE APANPIRG
AIR TRAFFIC MANAGEMENT/AERONAUTICAL INFORMATION SERVICES/
SEARCH AND RESCUE SUB-GROUP
(ATM/AIS/SAR/SG/22)**

(Bangkok, Thailand, 25 – 29 June 2012)

PROVISIONAL AGENDA

- Agenda Item 1: Adoption of Provisional Agenda
- Agenda Item 2: Review the APANPIRG/22 Report and relevant ANC/Council Actions
- Agenda Item 3: Regional Performance Framework and Metrics
- Agenda Item 4: Review outcome of relevant meetings
- Agenda Item 5: Provision of ATM/AIS/SAR in the Asia/Pacific Region, including associated CNS matters
- Agenda Item 6: Air Navigation Service Deficiencies
- Agenda Item 7: Update the ATM/AIS/SAR Task List
- Agenda Item 8: Election of ATM Sub-Group Chairperson
- Agenda Item 9: Any other business
- Agenda Item 10: Date and venue for next meeting

.....

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE**

**THE TWENTY-SECOND MEETING OF THE APANPIRG
AIR TRAFFIC MANAGEMENT/AERONAUTICAL INFORMATION SERVICES/
SEARCH AND RESCUE SUB-GROUP
(ATM/AIS/SAR/SG/22)**

(Bangkok, Thailand, 25 – 29 June 2012)

REGISTRATION FORM

PLEASE PRINT OR TYPE CLEARLY

1. Name in full : _____
(as should appear in the official listing and name tag)

2. Title or Official Position: _____

3. State/Organization: _____

4. Mailing Address: _____

5. Telephone Number: _____
Fax Number: _____
E-mail: _____

6. Hotel _____

Note 1: Participants are expected to make their own hotel/visa arrangements

**Note 2: Please download meeting materials from the ICAO Asia/Pacific website
(<http://www.bangkok.icao.int/>) prior to the meeting.**

Date Signature

After completing, please send to: ICAO Regional Office for Asia and Pacific, P.O. Box 11, Samyaek
Ladprao, Bangkok 10901, Thailand, Fax: 66 (2) 537 8199 or E-mail: icao_apac@bangkok.icao.int

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE**

**THE TWENTY-SECOND MEETING OF THE APANPIRG
AIR TRAFFIC MANAGEMENT/AERONAUTICAL INFORMATION SERVICES/
SEARCH AND RESCUE SUB-GROUP
(ATM/AIS/SAR/SG/22)**

(Bangkok, Thailand, 25 – 29 June 2012)

MEETING BULLETIN

1. Dates and Venue

1.1 The Twenty-Second Meeting of the ATM/AIS/SAR Sub-Group (ATM/AIS/SAR/SG/22) of APANPIRG will be held at Kotaite Wing of ICAO Asia and Pacific Office from Monday, 25 June to Friday, 29 June 2012. The meeting will start at 0900 hours each day. The ICAO Regional Office is located at at:

ICAO Building
252/1 Vibhavadi Rangsit Road
Chatuchak, Bangkok 10900
Tel: +66-2-537-8189 to 97
Fax: +66-2-537-8199
E-mail: icao_apac@bangkok.icao.int
Website: <http://www.bangkok.icao.int>.

1.2 Participants are requested to register at the Registration Desk in the reception area of Kotaite Wing between 0830 and 0900 hours on the opening day of the meeting. Participants are also requested to wear the identification badge, which will be issued to them, when they are in the ICAO premise.

2. Officers and Secretariat Concerned with the Meeting

2.1 Mr. Len Wicks, Regional Officer Air Traffic Management, ICAO Asia and Pacific Office, will act as the Secretary of the meeting. The daily conference services are the responsibility of Ms. Sarangtip Sundarachampaka, Administrative Officer, and Ms. Sunisa Charoenmin, Technical Assistant Air Traffic Management.

3. Meeting Documents, Papers for Distribution. etc.

3.1 Participants are kindly requested to note that working or information papers for the meetings **must reach this office at least two weeks before the commencement of the meeting**. If you are unable to meet this deadline, please ensure that the participants bring adequate copies (paper and electronic versions) for all delegates. Meeting documents will be available on ICAO APAC website (<http://www.bangkok.icao.int/>) prior to the meeting. A hotspot for Wi-Fi connection to the Internet is also available in the premise of the APAC Office to allow viewing papers on-line.

4. Passport, Visa and Customs

4.1 Participants may wish to obtain information on Thailand entry requirements by accessing the web page <http://www.mfa.go.th/web/12.php>

4.2 International certificates of vaccination against yellow fever are required if arriving within 6 days after leaving or transiting an infected area. Participants must be medically fit and in possession of medical insurance coverage to meet expenses for any sickness or medical emergency during the meeting.

4.3 There are no restrictions on import of foreign currency. However, if the amount exceeds US\$10,000 it must be declared on entry. Foreign currencies may be taken out of the country up to the amount imported and declared. (Current exchange rate US\$1 = Baht 30.00 approx).

5. Hotel Reservations and Transportation

5.1 Information giving the details of the address, fax number, tariff, etc. of hotels is provided at ICAO APAC website <http://www.bangkok.icao.int>. Participants should contact the hotel directly by telephone/fax/e-mail for reservation.

5.2 Participants are required to make their own arrangements for transportation from the airport to the city. When departing, the hotel can arrange for transportation to the airport. Taxis, which are less expensive than hotel taxis, are also available. Most taxis have a fare meter.

5.3 Participants are requested to make their own arrangements for transportation from their hotels to ICAO Regional Office, Bangkok for attending the meeting.

5.3.1 The nearest BTS (Skytrain) station to the ICAO Bangkok Office is *Mo Chit*. From *Mo Chit* Station, a taxi to the Office will cost approximately Baht 45.00. An instruction to be given to the taxi driver in Thai language is provided on the ICAO APAC website.

5.3.2 The nearest MRT sub-way station to ICAO Asia and Pacific Office is *Phahon Yothin*. At the station, take Exit No. 3 and walk over the Vibhavadi Rangsit Road through the pedestrian overpass.

6. Further Information

6.1 For further information, please contact Mr. Len Wicks, Regional Officer ATM of ICAO Asia and Pacific Office, at:

Tel: 66-2-537 8189 ext 152

Fax: 66-2-537 8199

E-mail: lwicks@bangkok.icao.int or icao_apac@bangkok.icao.int

6.2 Information about Bangkok climate may be found on the website of Thai Meteorological Department at <http://www.tmd.go.th>. Tropical or light weight and washable cottons will suffice and woollens are not necessary. **Casual clothing is not suitable for the meeting.**
